



**St John**  
International



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## **Trustees' Annual Report and Financial Statements 2020**

Registered Charity No. 235979



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St John International ("SJI") is the working name of The Most Venerable Order of the Hospital of St John of Jerusalem and is also known as The Order of St John ("The Order").

# Message from the Lord Prior

It has been said many times that 2020 was a year like no other. Unprecedented. A viral global pandemic, the like of which has not been seen for a century. The impact across all communities and, in particular, the St John community has been extraordinary and at times tragic; changing directions and changing futures. St John people have been at the heart of communities assisting in every way possible. St John people stood up around the world to provide care and assistance wherever and whenever they could.

St John people organised food banks and food distribution to people who were sent home with no income or provisions in South Africa; organised and staffed Covid-19 testing clinics in many jurisdictions across the world; assisted in establishing and staffing the large field (Nightingale) hospitals in the UK; supported government health services with urgent and non-urgent patient transport; continued to provide first class eye care at the Hospital in Jerusalem and at its satellite centres despite incredibly difficult conditions, and so the list goes on.

All this against a backdrop of significant financial burdens borne by St John Establishments as regular sources of income and donations dramatically dropped as Covid-19 restrictions came into force. St John people have also paid the ultimate price and we have lost some outstanding people from the scourge of Covid-19.

Whilst global travel restrictions have completely impaired our ability to visit Establishments, the International Office has continued its support of the work of The Order, such as the Mother and

Baby programme. Innovative projects undertaken by SJI, such as development of social media linkages across Establishments, allowed for real time sharing of resources, experiences and tactics for dealing with the Covid-19 crisis across the globe.

The pandemic has been a major health crisis; additionally it has had severe economic effects in many regions of the world. Many of our St John Establishments have had to make extremely difficult decisions to significantly reduce staff and operating costs in order to be able to serve their communities in the future. However, it has brought all parts closer together and we have seen mutual support for Pories as well as Associations. I am confident that St John will emerge from the pandemic, with all parts working closer together, renewed to deliver even more to our lords, the sick and the poor.

The work on developing our first truly global strategy has continued. We are now very close to an agreed Relationship Protocol between all our Pories and our common charitable activities are now moving forward under our agreed Mission Statement:

## **To Lead Globally In First Aid And Medical Responses To Community Healthcare Needs**

There is a lot of work to do to achieve the mission, but we have the energy, enthusiasm, expertise and people to turn this into reality. It is my leadership task, together with the rest of the Trustees, to take this forward.

I am especially grateful to the group of Pory Chief Executive Officers, along with our Secretary General and



SJI people for the hard and skilled effort to bring this new direction into reality. This comes on the back of excellent work by our Trustees, led by our Prelate on redefining the Values of The Order, from which our mission flows. It is a very exciting time for The Order as we unite under this mission to deliver care and comfort to those in need.

In closing, I extend a sincere thanks to The Order Trustees and members of Grand Council for the exceptional work undertaken in this last year. My deep thanks are also extended to the Secretary General and the team at the International Office for their devotion and determined work for The Order.

And finally, my heartfelt thanks for all members of The Order and St John people worldwide for their amazing work for and commitment to The Order, expressed by their selfless contribution to community.

**Professor Mark Compton AM**  
Lord Prior  
The Order of St John

**21 October 2021**

# Message on Key Achievements from the Secretary General

At the beginning of the global Covid-19 crisis, The Order, assisted by the Priors, (they being the largest St John Establishments around the world) and the Eye Hospital, was embarking on a renewal of our strategy. The pandemic produced a need to drive this forward and it has been heartening to see all parts of St John come together to develop a digital strategy in order to deliver first aid training remotely.

2021 will see the strategy being driven further forward, with a focus on The Order's renewed charitable mission. Our leading clinicians from around the world are assisting to develop a set of standards which every Establishment will work towards.

A new model of support, encompassing all our Associations, is also under development. The lessons from pilot visits conducted in 2019 are being put into proposed new structures. However, whilst all this work is being conducted, our current support model for St John Establishments continues.

The Mother and Baby programme has, of course, been affected by the pandemic, but St John volunteers have still gone out and ensured that mothers are equipped with the knowledge to reduce deaths in their communities.

Our Regional Meetings, which provided an opportunity for all St John Establishments in a region to come together and learn from each other, came to an end after a most successful Asia Pacific meeting was held in Canberra, Australia in February 2020.

Since then Regional and all other meetings have been conducted virtually.

The Order has learnt to live in the virtual world: admissions to and promotions in The Order have continued, and support has been provided to the Establishments directing the work of brave St John people who have gone to serve their communities.

Volunteering continues to be at the heart of St John, and it was excellent news that Her Majesty The Queen graciously agreed the award of a new medal for The Order – The Long Service Medal in Gold. Her Majesty graciously accepted the first medal, and volunteers serving over 50 years are now eligible for the award.

2021 will, hopefully, see the world on the path to recovery from the pandemic. St John Establishments have all been affected in different ways, but with a new strategy, strong leadership, and the continued support from St John people around the world, The Order is set to make an even greater impact in the future.

**Sir Paul Lambert KCB**  
Secretary General  
The Order of St John

**21 October 2021**



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# Report of The Order of St John for the year ended 31 December 2020

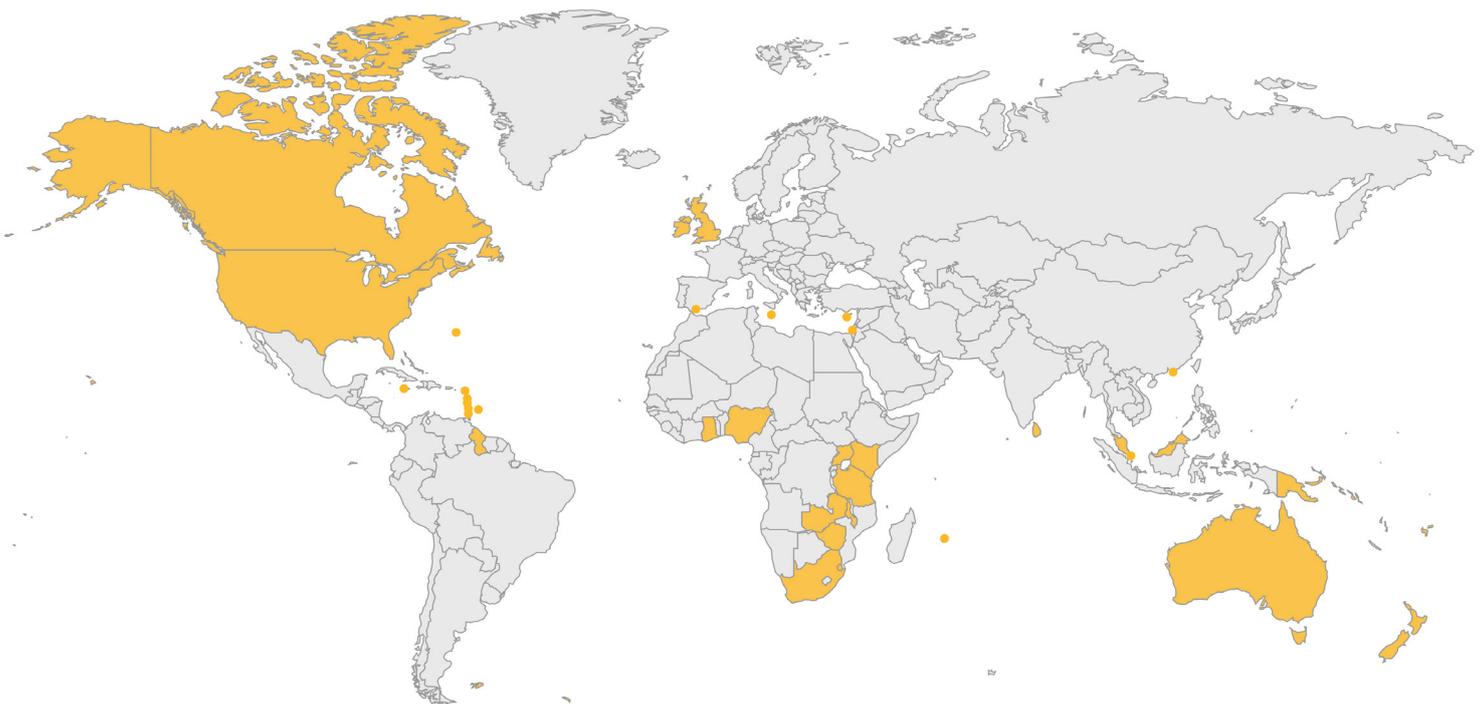
The Executive Committee of the Grand Council, whose members are the Trustees of The Order for the purposes of the UK charities legislation under which The Order operates, has pleasure in presenting its Annual Report and audited Financial Statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with The Order's Statutes, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 (effective 1 January 2019)).

This report and the accompanying financial statements deal solely with matters relating to Charity number 235979, The Order of St John. They do not include the activities of its subsidiary, St John of Jerusalem Eye Hospital Group (SJEHG). Nor do they include the constituent organisations (the Establishments) such as the eleven St John Pories and the work of St John Associations operating in more than 35 countries, as each of these is a separate legal entity that is neither owned nor controlled by The Order.

The Order acts as an administrative, coordinating and supporting body for the St John Establishments worldwide and is unique in combining the characteristics of being a Crown Order of Chivalry, a Christian Confraternity, and a Charity.

## Where we are working



# The Order at a Glance



## Our Mission

Pro Fide – Pro Utilitate Hominum  
For the Faith and in the Service of Humanity

## Our Vision

Together to enhance the reach and effectiveness of St John globally through focus on the two aspects of its Mission

## Our Objects are

- To encourage all that makes for the spiritual and moral strengthening of humanity;
- To encourage and promote all the work of humanity and charity for the relief of persons in sickness, distress, suffering or danger without distinction of race, class or religion; and
- To render aid to the sick, wounded, disabled or suffering.

## Our Values

*Based upon our view of human need:*

- Respect
- Unselfishness
- Excellence
- Openness and Transparency

*How we behave within St John:*

- Devotion
- Togetherness
- Diversity and Inclusiveness
- Faithfulness

## Governance Changes

There have been no major governance changes since December 2018. However, work continues on revising The Order's Regulations.

# Delivering Our Objects through our Activities

The Order delivers most of its objectives by encouraging, supporting and enhancing the work done by the St John Establishments around the world; from supporting volunteering by providing grants or assisting St John Establishments to apply for grants, through to supporting Establishments during the Covid-19 pandemic. The Order brings together the faith leaders of the Establishments to encourage and support their work and provides a coordinating body for ensuring continued and improving charitable output.

In coordinating the Federation of St John Charities we have a combined Charitable Mission:

## To Lead Globally In First Aid And Medical Responses To Community Healthcare Needs

This combined mission of all St John Charities is part of The Order's overall Mission of *For the Faith and in the Service of Humanity*. Our short term focus remains on supporting Establishments through the Covid-19 pandemic. However, we are developing a new sustainable strategy for the future. A transition plan, which will take The Order from concentrating on projects and programmes to a more strategic role of improving the efficiency, effectiveness and resilience of St John Establishments, is being developed.

It will continue to deliver improvements in its current areas of focus and some of the important aims for 2021 are detailed at the end of this section.



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# Short and Longer Term Objectives and Activities

In 2019, we set as a strategic target, the completion of a strategic review stating that the review will not be a top-down direction from the Trustees. Instead, the views of the membership was to be sought using the good offices of the International Executives Committee. Unfortunately, that target was not met, however, the work of the review has been moving at pace thanks to progress in developing international working groups to advise in key areas of strategic interest to The Order, and to start providing assistance to Establishments during the pandemic.

The first area of cooperation has been around first aid training. Training is a key channel for most St John Establishments to achieve both their charitable aims, and to sustain themselves as a social enterprise. The inability to conduct face to face training due to the pandemic has catalysed a move into online or digital training. A working group from across Pories has been encouraged to come together to develop the St John standard and system for digital training. This should provide a consistent high quality online experience and coherent learning method and outcomes that can be achieved in every Establishment of The Order around the world. Whilst this longer-term aim is being developed, considerable assistance and knowledge sharing within this workstream has ensured that many St John Establishments have been able to offer digital training during the pandemic and ensured some degree of income generation.

Another element of the review is one of mutual support; The Order has been able to provide financial support to a number of Establishments during this crisis. In addition, The Order has also employed an app for the use of operational managers across Establishments, which was used extensively for knowledge sharing and peer support as the crisis took hold around the world.

Mutual support has also included development of The Order's approach to supporting Associations. A pilot method for needs assessment, conducted in 3 Associations in late 2019, led to significant discussions about how Pories could assist Associations in the long term which has radically progressed this issue. It will feature as a core concept of the strategic review.

Another target from 2019 is to further the diversity and inclusion agenda of The Order by developing a support network for female leaders, and a framework for the inclusion of young people in our decision making. In this respect, we have made significant progress with young people by setting up the International Youth Advisory Network, with representatives from Pories around the world meeting to provide a consultative voice from young people. This will come into its own in 2021, as their views are used in the strategic review.

Our current direct support programmes have continued with 4 Associations benefitting from the Mother and Baby support, 3 from Social Enterprise support, and 1 from a new phase of a Disaster Preparedness programme in the Caribbean. The Order's direct support has helped those Associations to further the service of The Order.

Our Mother and Baby programme operates in Zambia, Zimbabwe, Malawi and Uganda and, in 2020, we provided life saving advice and friendly, local community support to 8,301 pregnant women, 6,267 new mothers, and 6,398 husbands and partners. The programme also ran education lessons for 115,527 people in the communities we serve. This was done through the dedicated hard work of 380 volunteers, who also facilitated their local health service to provide 35,507 clinical consultations in the communities.

A target for 2020 was to collaboratively develop an operations manual for the Mother and Baby programme, allowing Associations more autonomy over running the programmes. The impact of Covid-19 has prevented this from being achieved, as it had been planned as a face-to-face activity. Instead, significant preparation went into separating the sessions and making them into online activities that took place in Q2 of 2021.

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# Short and Longer Term Objectives and Activities

The Disaster Preparedness programme was run in St Lucia, and, although Covid-19 meant the programme ended under its target of 7,000 trainees, the team of volunteers there trained 5,271 people, many of whom returned home to develop a household disaster plan. Should disaster strike they will be knowledgeable about a range of likely hazards, and how to provide first aid in the event of injuries.

The Social Enterprise programme is designed to help St John Associations develop the skills and approach to become a self-sustaining organisation. The Order has assisted 4 organisations to make clear business plans, identify the sources of their income, and to develop a stronger commercial first aid training business that can provide a surplus to fund charitable work.

## Profile

The pandemic has provided an opportunity to build a stronger worldwide profile for The Order and its Establishments and their contributions to their respective health systems. The International Office collected information on St John's global pandemic response and published it through newsletters, social media and website.

In 2021, we will continue to promote our global profile as "one St John", not only in our response to Covid-19, but in everything we do. The measurement exercise will help us to prove our impact and confirm our role as global leader in first aid and community health.

## Sustainability

Due to the pandemic, external funding did not progress as expected. Most funders shifted to Covid-19 emergency funding, and the International Office could not raise significant new funds for ongoing development projects, such as the Mother and Baby programme. In addition, some ongoing supporters changed their objectives and will not support our organisation for the moment. The International Office shifted support to Associations from raising funds on their behalf to a collaborative approach in writing proposals and raising local funds. These efforts will continue in 2021, and Associations will be encouraged to start and continue fundraising proactively to enhance their sustainability.



# Short and Longer Term Objectives and Activities



## Plans for future Periods

The development of a strategy which will deliver the charitable mission will continue.

The Order will extend its promotion of cross organisational working groups to advise and lead in key strategic areas. The International Office will facilitate the development of these groups, along with coordinating their output towards the new strategy

It is currently difficult to predict, but if international travel allows, we aim to pilot a new system of support for Associations. This will be informed by the results of the pilot assessments undertaken in 2019, but will also represent a much more significant role for the Pories in providing operational guidance. To ensure that Pories know what is expected, a revision of the standards expected of a St John organisation will be conducted, with accompanying guidance on how to achieve them developed. A revised legal constitution that defines the relationship between a St John organisation and The Order will be developed.

Our work with young people will continue and the new International Youth Advisory Network (IYAN) will give them more voice in the governance of The Order and its strategic direction.

The protection of young people and all vulnerable people across all Establishments has been a priority and we intend using external reviews and benchmarking in order to ensure that our measures are consistent and good across the St John world.

Assistance provided to St John Associations that run Mother and Baby programmes will continue, but with a new role being played by The Order. Associations have been asked to take on more of the project management duties, following several years of advice and support in this area from the International Office. The International Office will work to bring all the work together into a coherent programme and will find ways to clearly identify the programme impact, across all countries.

A new impact performance tracking tool will be developed and piloted allowing operational managers to instantly see how effective their work is in creating the healthy behaviours that populations need to develop. Finally, the International Office will begin to engage more St John organisations in this area of work.

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# Financial Review of the Year

## Income

The main recurring source of funds for The Order continued to be agreed contributions from St John Establishments of £877,698 for the year (2019: £857,685).

Voluntary income of £177,076 was received in 2020 (2019: £348,745). This income varies from year to year with the level of donations and legacies received. Grant income received fell to £103,180 from £161,173 in 2019, as no new grants were awarded in 2020.

Rental income increased in 2020 to £119,686 (2019: £102,795) due to a new 5 year lease being signed for the investment property at 1 & 2 Charterhouse Mews. However a provision for bad debts was included at the year end. Interest on term deposits decreased to £10,479 (2019: £12,149) due to the cashing in of one term deposit account without penalty, to ensure funds were available to assist St John Establishments experiencing short term cash flow difficulties caused by the additional demands on services in 2020, and income earning restrictions during the pandemic.

## Resources Expended

Total resources expended in 2020 were £1,162,005 (2019: £1,336,993). The direct costs of charitable activities decreased to £968,848 (2019: £1,174,318). This was due to the reduction in travel in 2020 as travel was only possible in the 1st quarter of the year due to the travel restrictions in place. As a result, programme activities progressed more slowly than originally anticipated for 2020. This affected the volunteers and staff involved in our international programmes.

## Balance Sheet

As at 31 December 2020, net assets were £6,470,832 (2019: £6,187,946). The Charterhouse Mews properties in London, together with the hospital premises in Jerusalem that are used by the St John Eye Hospital Group, represent the most significant assets of The Order.

The Order's cash assets are retained in UK banks in a series of higher-interest term deposit accounts, until such time as they are needed.

## Going Concern

The Order's financial performance, reserves and future cashflows have been assessed by the Trustees at the date of approving the financial statements and they believe that the charity is able to successfully manage its business risks in the current uncertain economic climate. The Trustees will continue to monitor income and expenditure, limit commitments and adjust costs to counter the impact of any reductions in income, using reserves, if necessary, while continuing to further the objectives of The Order.

The Trustees have a reasonable expectation that The Order has adequate resources to continue its operations for the foreseeable future (being a period of at least 12 months from the date of approval of the financial statements) and believe there are no material uncertainties that call this into doubt and, in view of this situation, the financial statements of The Order have been prepared on a going-concern basis of accounting.

## Investments

The Order continues to hold two investment properties, 1 and 2 Charterhouse Mews, London, and part of the ground floor of 3 Charterhouse Mews. These properties continue to be leased, to earn income for the work of The Order. Excess funds are held in term deposit accounts.

## Raising Support

We plan to continue to strengthen our relationships with our current supporters. We would like to thank them for all their support in the last few years, making our achievements possible.

## Risk Management

The Order identifies risks as they arise, and monitors the major strategic, business and operational risks that it faces, assesses mitigating actions that are in place, and, so far as it is able, manages these risks so as to minimise their effect. The Audit and Risk Committee (ARC) was restructured in 2019, to ensure global and independent input commensurate with The Order's risk profile, increasing meeting frequency from 2020, reporting routinely to the Trustees Executive Committee and annually to Grand Council. The ARC advise where resource is required to manage The Order's risks.

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# Financial Review of the Year

The principal risks faced by The Order lie in the potential reputational risks arising in the many St John Establishments operating around the world, in differing cultures and environments. The ongoing roll out of policies and protocols aim to ensure good practice in these Establishments, and the process has been enhanced by the development of an assessment tool for all Associations, providing a mechanism to identify where guidance and advice may be helpful to ensure best practice. In addition, the unfolding of the pandemic and its accompanying problems financial and administrative, are difficult to predict.

We monitor the use of the St John logo, countering misuse with a register of Intellectual Property, and membership of appropriate organisations that can monitor their use. Diversity across The Order, and especially at Board level, is carefully monitored, and we watch for risks associated with both our increasing charitable output and changing regulation with respect to charitable activity and data protection.

In 2020, Covid-19 has had a significant impact on the world. This led to a reduction in contributions and donations as the year progressed but this has been mitigated by reductions in travel and a slow down in International Development costs as activity reduced in response to countries trying to contain outbreaks. The effects of Covid-19 continue into 2021 and the mitigations of a reduced income, such as reduced travel and international development activity, will be continued. These types of precaution should ensure the financial stability of The Order into the future.

## Grant Making Policy

The Order has established its grant making policy to achieve its objects for the public benefit. The Order's aim is to support St John Associations in achieving their charitable objects.

Grants are made to advance aspects of St John Establishments' programming or functioning. This may include projects in first aid and pre-hospital care, community health, disaster preparedness or other relevant activities. Grants are given for strengthening an Establishment's organisational functioning, institutional development or governance with the aim of enabling improved charitable performance. Grants are also made to some Establishments to cover costs of attending meetings and events sponsored by The Order of St John.

Recommendations for grants are made by staff and approved by the Secretary General within annual budgets agreed by the Trustees or, otherwise, approved by the Sub Prior of The Order. An exception is the Emergency Relief Fund, where grants are approved by the Secretary General, Sub Prior and Lord Prior.

## Fundraising Policy

- The Order is in compliance with CC20 of the Charity Commission Guidelines on fundraising and best practice recommendations from the Institute of Fundraising.
- The Charities (Protection and Social Investment) Act 2016 requires us to report on the following activities:
  - Our fundraising for the foreseeable future concentrates on applying for funds from Trusts, Major Donors and Corporate Partnerships. The Order's Head of Fundraising & Communications looks after fundraising on a daily basis and no professional fundraisers or commercial participators are engaged other than for advice.
  - The Order has not, nor has anyone acting on its behalf, been subject to an undertaking to be bound by a voluntary scheme for regulating fundraising or any voluntary standard of fundraising in respect of activities on behalf of the Charity.
- The Charity monitors fundraising activities by reporting activities to the Executive Committee every quarter.
- We have received no complaints about our fundraising activities.
- In respect of protection of vulnerable people, we do not make general approaches to the public. All members on our database need to confirm that they are happy to receive information and our procedure is to send one follow up letter only.

## Investment Policy

Funds of The Order, not immediately required, are invested. The current spread of investments includes property, term deposits of up to one to two years to maturity and cash at bank on immediate access. Cash not needed for day to day purposes within the next year will be invested in fixed rate accounts to earn as high as possible rate of return while maintaining security of funds held. The investment policy is agreed by the Trustees and reviewed by the Audit and Risk Committee.

# Financial Review of the Year

## Reserves Policy

The Order's reserves fall into two main categories:

- Restricted income funds which may legally be used only for the purposes specified by the donor, and unrestricted income funds which are free for use for any of the purposes of the Charity as set out in its governing document.
- Unrestricted income funds comprise Designated Funds (those funds that the Trustees have set aside for particular purposes) and General Reserves.

### Planned level of reserves

The Charity budgets to deliver its charitable objectives while ensuring financial stability. It does this by aiming to keep an adequate, but not excessive, level in General Reserves, sufficient to ensure that contractual commitments to staff, for premises and programme work, can be made with reasonable confidence. The Order makes this assessment by looking at future cash requirements and setting budgets each year which ensure adequate cash liquidity taking into account the availability of headroom on financial obligations, expected cash inflow and suitable levels of contingency.

The appropriateness of the Reserves Policy is reviewed by the Trustees in conjunction with The Order's Strategic Plan taking into account the degree of risk associated with the planned development programmes. At the current time, the Trustees have concluded that the overall level of The Order's General Reserve should be maintained at a level of three to six months of annual expenditure.

### Actual level of reserves

As at 31 December 2020, total Reserves amounted to £6,470,832 (2019: £6,187,946). These are composed of Restricted income funds of £60,819 (2019: £102,585), Designated funds of £5,975,481 (2019: £5,652,455) and General Unrestricted funds of £434,532 (2019: £432,906). The General Unrestricted funds represent 4.5 months (2019: 3.9 months) of expenditure for that year.

## Accumulated Funds

Full details of funds are set out in note 18 to the financial statements.

In summary they comprise:

- Restricted income funds which contain the Emergency Relief fund, a donation to support a disaster recovery programme in Jamaica during 2018 and grants received

for specific programmes not fully spent at the year end. The grants for specific programmes will be spent during 2021 and the Disaster recovery programme will commence as soon as St John Jamaica is ready to proceed.

- Designated funds represent funds allocated by the Trustees for specific purposes such as supporting St John Associations and one off costs that cannot be covered by income from one year alone.
- It is anticipated that the St John Association Development fund will be expended over 3 years while being topped up by further donations to allow additional support for Associations to continue on a rolling basis for as long as such donations allow. During 2021, the Estate fund will fund work to maintain the windows of 3 and 4 Charterhouse Mews. This will commence when activities at the central office are fully resumed after the Covid-19 pandemic. It was also planned to use funds from the HR Reserve, the Great Officers travel fund and the Regional Conferences fund on travel during 2020, but this expenditure will be delayed until 2021 at the earliest. Designated funds also include funds which represent The Order's fixed assets. At the end of 2020, a Covid-19 fund was added to designated reserves. This is to fund travel and other Order costs deferred from 2020.
- Unrestricted general reserves which are used by the Trustees to spend on the Charity's general charitable objects.

## Key Management Personnel Remuneration

The Trustees consider the Board of Trustees and the Secretary General as comprising the key management personnel of the Charity in charge of directing and controlling the Charity and running and operating the Charity on a day to day basis. All Trustees give of their time freely and no Trustee remuneration was paid in the year. Details of Trustee expenses and related party transactions are disclosed in notes 19 and 20 to the financial statements.

Trustees are required to disclose all relevant interests and register them with the Secretary General and, in accordance with The Order's policy, withdraw from decisions where a conflict of interest arises.

The pay of the Charity's Secretary General is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the Charity, its economy of operations, and the extensive use of professional advisers, the Trustees consider that a multiple based on three and a half times the median average salary for full time UK employees is appropriate for this role.

# Structure and Governance

## History of The Order

The Most Venerable Order of the Hospital of St John of Jerusalem, otherwise known as The Order of St John (Charity number 235979) is an organisation incorporated by Royal Charter. Its wholly owned subsidiary, St John of Jerusalem Eye Hospital Group (SJEHG), is a company limited by guarantee.

The Order has roots in the eleventh century and was reconstituted in the United Kingdom and Ireland in 1888 when Queen Victoria incorporated it by Royal Charter and constituted it as an Order of Chivalry of the British Crown. The Order is currently governed by a Royal Charter of 1955 and a Supplemental Royal Charter of 1974 as subsequently amended. Her Majesty Queen Elizabeth II is the Sovereign Head of The Order and the Grand Prior is currently HRH the Duke of Gloucester. That position has always been held by a senior member of the Royal Family.

The Order is a Christian foundation and is stated in its Statutes to be an ancient Christian brotherhood. It is non-denominational. In its humanitarian work it reaches out to those of any race, class or religion. There are approximately 20,000 members of The Order worldwide, all of whom have become members by being honoured by the Sovereign Head in recognition of service rendered in furthering the work of The Order. Membership is not exclusively Christian.

Establishments of The Order (which include Priors, Commanderies and St John Associations) are subject to the Charter, Statutes and Regulations of The Order, but are largely autonomous in their legal structures and service delivery activities.

Members of The Order resident in countries in which there is an Establishment, by virtue of their membership of The Order, are also members of the relevant Establishment.

The St John Establishments' activities, in various countries of the world, include providing ambulance services, first aid services and youth programmes.

The Order focuses its support on the smaller Establishments (Associations), which work with community based volunteers providing aid to their local community. Most Associations only have very few paid staff in administrative positions with charitable work being conducted by volunteers.

The Order's use of volunteers itself, is limited to those in specific roles within its committees and honorary positions including ceremonial and legal. No economic value has been included in the financial statements of these volunteers contribution to The Order due to measurement issues.

## Constitution and Structure

The Order is governed by a Grand Council. The ex officio members are the Grand Prior, the other Great Officers of The Order, namely the Lord Prior, the Chancellor, the Prelate and the Sub Prior, the Chair of the Eye Hospital together with the Priors or Chancellors of each of the Priors. The twenty-second Grand Council meeting was held via video conference on 28 May 2020.

- **The Executive Committee** is a standing committee of the Grand Council. It is, subject to any directions by the Grand Prior, responsible for the general control and management of the administration of The Order.

The Executive Committee members are the Charity Trustees of The Order for the purposes of the UK Charities Act 2011.

- **The Audit and Risk Committee** is responsible to the Executive Committee for oversight of audit and risk.

During 2020 the Executive Committee met six times and its Audit and Risk sub-Committee met twice.

- **The Nominations and Appointments Committee** is a standing committee of the Grand Council. It is responsible for identifying candidates for appointment as a Great Officer, Principal Officer or Secretary General and advises the Grand Council in relation to such candidates and appointments. The Committee also evaluates candidates for appointment as the Chair of the Eye Hospital (on the recommendation of the SJEHG Board) and advises the Executive Committee accordingly.
- **The Honours and Awards Committee** is a standing committee of the Grand Council. It advises the Grand Council on all matters relating to The Order Honours and Awards system, including appointments to and promotions in The Order and to eligibility for the award of The Life Saving Medal and the Service Medals of The Order. The Committee met four times in 2020.

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# Structure and Governance

- **The Pro Fide Committee** is a standing committee of the Grand Council. It assists the Great Officers and the Executive Committee in maintaining and enhancing the Christian nature and ethos of The Order and advises the Great Officers, the Grand Council and the Executive Committee on ecclesiastical, pastoral, spiritual, religious and related matters pertaining to The Order. At Grand Council 2019 it was agreed that the College of Deans act as the Pro Fide Committee of Grand Council.

The members of the Grand Council and its committees during 2020 are set out on pages 18 to 20. New members of the Grand Council are formally inducted and trained by the Lord Prior. The Great Officers (other than the Grand Prior) are appointed by the Grand Prior following consultation with the Grand Council. All Trustees of The Order are inducted and informed of their responsibilities and duties as Trustees, in accordance with the UK Charities Act 2011, by the Secretary General.

## Public Benefit

As this report makes clear, the actual delivery of service to communities in the countries in which The Order of St John is represented is carried out by the various Establishments of The Order which operate in over 35 countries.

Pages 8 to 11 set out our activities, achievements and performance during the year, which are directly related to the objects and purposes for which The Order exists. The Order achieves most of its principal objects and purposes through the promotion of the efficiency and effectiveness of its Establishments in over 35 countries, rather than in service delivery to communities themselves. Trustees are therefore confident that The Order meets the public benefit requirements, and they confirm that they have taken into account the guidance contained in the Charity Commission's general guidance on public benefit where applicable. The Order of St John is accredited to the United Nations as a non-governmental Organisation (NGO) in Special Consultative Status with the Economic and Social Council (ECOSOC). As a consequence of this status, The Order is required to render quadrennial reports to United Nations Headquarters in New York, setting out how the work of The Order around the world contributes to that of the United Nations in general and in particular to such international humanitarian objectives as the delivery of the Sustainable Development Goals (SDGs).

In promoting the efficiency of its Establishments, The Order is contributing to the delivery of its charitable objectives to members of the public without regard for race, class or religion.

The members of the public, who have benefited from The Order's activities, are:

- a. Stakeholders of the Establishments receiving direct grants from The Order as detailed in note 6b to the financial statements;
- b. The patients of the SJEHG in East Jerusalem, Gaza and Hebron and its clinic in Anabta, as well as those treated by mobile outreach clinics in the West Bank;
- c. Members of the public in over 35 countries worldwide who receive from a St John Establishment first aid treatment, ambulance services, sea and mountain rescue services, community care services and home-based primary healthcare;
- d. Members of the public who have been trained by a St John Establishment in first aid and in illness/accident prevention;
- e. All those young people worldwide who have been trained and developed by a St John Establishment, who are thereby empowered to enhance their individual potential and contribute more effectively to their communities; and
- f. Members of the public whose bravery has been recognised by the award of The Order's Life Saving Medal or Certificate of Honour.

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# Structure and Governance

## Statement of the Responsibilities of the Executive Committee

The Executive Committee, comprising the Trustees for the purposes of the UK Charities Act 2011, is responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

In preparing these financial statements, the Executive Committee is required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards, comprising FRS 102, have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the "going concern" basis unless it is inappropriate to presume that the Charity will continue in business.

The Executive Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enables it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of its Statutes. It is also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Executive Committee is responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In the case of each Trustee in office at the date the Trustees' Annual Report is approved:

- so far as each Trustee is aware, there is no relevant audit information of which the Charity's auditors are unaware; and
- they have taken all the steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Approved by the Executive Committee of The Order of St John and signed on its behalf by:

**Professor Mark Compton AM**  
Lord Prior  
The Order of St John

**21 October 2021**

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# Grand Council, Committees and Advisers

## The Grand Prior of The Order of St John

HRH The Duke of Gloucester KG GCVO

## The Grand Council of The Order of St John

### The Great Officers of The Order during 2020 were:

Professor M R Compton AM (Lord Prior & Chair of Grand Council)

The Right Reverend T J Stevens CBE (Prelate)

Mr D P H Burgess OBE DL (Chancellor until 24 June 2020)

Mr J M Mah CD QC (Sub Prior)

Dr G E Willmore (Chancellor from 25 June 2020)

### The other members of the Grand Council were:

Rear Admiral L J Jarvis CBE DL (Prior, England and the Islands)

Major General M J Strudwick CBE (Prior, Scotland) (until 24 June 2021)

Sir P M Williams OBE DL (Prior, Wales)

Colonel K T Williams (Chancellor, South Africa)

Dr S Evans (Chancellor, New Zealand) (until 24 June 2020)

Mr G Loughheed (Chancellor, Canada) (until 24 June 2020)

Mr C J Oxley (Chancellor, Australia)

Mr P Hamilton (Prior, United States of America) (until 24 June 2020)

Mr P Ndungu (Prior, Kenya)

Dr P H Teh (Prior, Singapore) (until 27 October 2020)

Dr C H Chung (Prior, Hong Kong)

Sir A J Cash OBE (Chairman of the Eye Hospital)

Mr J H Whitehead (Chancellor, New Zealand) (from 25 June 2020)

Mr A L J Laurencelle (Chancellor, Canada) (from 25 June 2020)

Mr N G Heath (Prior, United States of America) (from 25 June 2020)

Dr S R E Sayampanathan (Prior, Singapore) (from 28 October 2020)

Her Grace Eleanor M Campbell, Duchess of Argyll (from 25 June 2021)

Ms M C Arthur (Appointed member) (until 24 June 2021)

Secretary:

Vice Admiral Sir P Lambert KCB (Secretary General)

## Honours and Awards Committee

Mr D P H Burgess OBE DL (Chancellor & Chair until 24 June 2020)

Professor M R Compton AM (Lord Prior, President)

The Right Reverend T J Stevens CBE (Prelate)

Mr J M Mah CD QC (Sub Prior)

Mrs K Colvin CVO (Independent member)

Dr G E Willmore (Chancellor & Chair from 25 June 2020)

Lieutenant Colonel S Segrave (Independent member) (from 10 March 2021)

Secretary:

Vice Admiral Sir P Lambert KCB (Secretary General)

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# Grand Council, Committees and Advisers

## Executive Committee

(whose members were, for the purposes of the UK Charities Act 2011, the Charity Trustees of The Order)

Professor M R Compton AM (Lord Prior)  
The Right Reverend T J Stevens CBE (Prelate)  
Mr D P H Burgess OBE DL (Chancellor until 24 June 2020)  
Mr J M Mah CD QC (Sub Prior)  
Rear Admiral L J Jarvis CBE DL (Prior, England and the Islands)  
Dr S Evans (Chancellor, New Zealand) (until 24 June 2020)  
Mr P Hamilton (Prior, United States of America) (until 24 June 2020)  
Major General M J Strudwick CBE (Prior, Scotland) (until 24 June 2021)  
Colonel K T Williams (Chancellor, South Africa)  
Ms M C Arthur (Appointed member) (until 24 June 2021)  
Sir A J Cash OBE (Chairman of the Eye Hospital)  
Dr G E Willmore (Chancellor from 25 June 2020)  
Mr A L J Laurencelle (Chancellor, Canada) (from 25 June 2020)  
Mr C J Oxley (Chancellor, Australia) (from 25 June 2020)  
Sir P M Williams OBE DL (Prior, Wales) (from 25 June 2020)  
Dr C H Chung (Prior, Hong Kong) (from 25 June 2021)  
Dr R Nasser-Ferris (Appointed member) (from 25 June 2021)

Secretary:

Vice Admiral Sir P Lambert KCB (Secretary General)

## Audit and Risk Committee

Rear Admiral L J Jarvis CBE DL (Prior, England and the Islands) (Chair) (until 24 June 2021)  
Sir P M Williams OBE DL (Prior, Wales) (Chair) (from 25 June 2021)  
Mr D Watson CA (Member of Chapter, Scotland) (until 21 January 2020)  
Mr S J Frost ACA (Lead Finance Trustee, England and the Islands)  
Professor K Davies MBE (Wales)  
Ms L M Smith (Independent member) (until 28 April 2021)  
Mrs S Cumming FCA (New Zealand)  
Mr J P Grist CA (South Africa) (until 28 April 2021)  
Colonel A J Loudon MBE (CEO, Scotland) (from 24 February 2020)  
Mr S Hargrave (Independent member) (from 6 September 2021)  
Mr J W Ziglar (USA) (from 6 September 2021)

Secretary:

Vice Admiral Sir P Lambert KCB (Secretary General)

## Nominations and Appointments Committee

The Right Reverend T J Stevens CBE (Prelate) (Chair)  
Ms M C Arthur  
Colonel K T Williams (Chancellor, South Africa)

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# Grand Council, Committees and Advisers

## Pro Fide Committee

The Right Reverend T J Stevens CBE (Prelate) (Chair)  
The Venerable M Black (New Zealand) (to 24 June 2020)  
The Right Reverend Sy F Sauls (USA) (to 24 June 2020)  
Most Reverend P Kwong (Hong Kong)  
Very Reverend Dr J Cairns (Scotland) (to 24 June 2021)  
Reverend D Morris (Wales)  
Reverend N Naidoo (South Africa)  
The Right Reverend C M Muturi (Kenya)  
Major General G Chapdelaine (Canada)  
The Very Reverend N Frayling (England) (to 24 June 2020)  
The Very Reverend J R Hall (England and the Islands) (from 25 June 2020)  
Reverend N Gardner (Scotland) (from 25 June 2021)  
The Right Reverend R Hurford OAM (Australia)  
Reverend D Moxon (New Zealand) (from 25 June 2020)  
Reverend Dr R J Levenson (USA) (from 25 June 2020)

Secretary:

The Reverend Canon P Williams (England and the Islands)

## Order Honorary Officers and Hospitaller

Mr D Verity	- Hospitaller
Mr T Woodcock CVO DL	- Genealogist (until 30 June 2021)
Mr D White	- Genealogist (from 1 July 2021)
Major J Kelly	- Director of Ceremonies
Mr J d'A Maycock	- Honorary Legal Counsel (until 24 June 2021)
Mr T Budd	- Deputy Honorary Legal Counsel (until 24 June 2021)
	- Honorary Legal Counsel (from 25 June 2021)
Mr T Skilton	- Librarian (from 24 June 2020)
Dr J Warren	- Deputy Librarian

## Senior Executive

Vice Admiral Sir P Lambert KCB	- Secretary General
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## Professional Advisers

### Bankers

Barclays Bank plc  
27 Regent Street  
Leicester  
LE87 2BB

### Chartered Surveyors & Property Consultants

John D Wood  
34-35 Clarges Street  
London  
W1J 7ES

### Independent Auditors

PricewaterhouseCoopers LLP  
1 Embankment Place  
London  
WC2N 6RH

### Solicitors

BDB Pitmans LLP  
One Bartholomew Close  
London  
EC1A 7BL

### Principal Office

St John House  
3 Charterhouse Mews  
London  
EC1M 6BB  
United Kingdom

# Independent auditors' report to the trustees of The Most Venerable Order of the Hospital of St John of Jerusalem (The Order of St John)

## Report on the audit of the financial statements

### Opinion

In our opinion, The Most Venerable Order of the Hospital of St John of Jerusalem (The Order of St John's) financial statements (the "financial statements"):

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its incoming resources and application of resources and cash flows for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", and applicable law); and
- have been prepared in accordance with the requirements of the Charities Act 2011 and Regulation 8 of The Charities (Accounts and Reports) Regulations 2008.

We have audited the financial statements, included within the Trustees' Annual Report and Financial Statements (the "Annual Report"), which comprise: the balance sheet as at 31 December 2020; the statement of financial activities and the statement of cash flows for the year then ended; and the notes to the financial statements, which include a description of the significant accounting policies.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities under ISAs (UK) are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Independence

We remained independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, which includes the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements.

### Conclusions relating to going concern

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from the date on which the financial statements are authorised for issue.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in

the preparation of the financial statements is appropriate.

However, because not all future events or conditions can be predicted, this conclusion is not a guarantee as to the charity's ability to continue as a going concern.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Reporting on other information

The other information comprises all of the information in the Annual Report other than the financial statements and our auditors' report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify an apparent material inconsistency or material misstatement, we are required to perform procedures to conclude whether there is a material misstatement of the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report based on these responsibilities.

Based on our work undertaken in the course of the audit, the Charities Act 2011 requires us also to report an opinion and matters as described below.

### Trustees' Report

Under the Charities Act 2011, we are required to report to you if, in our opinion, the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements. We have no exceptions to report arising from this responsibility.

### Responsibilities for the financial statements and the audit *Responsibilities of the Trustees for the financial statements*

As explained more fully in the Statement of the Responsibilities of the Executive Committee, the trustees are responsible for the preparation of the financial statements in accordance with the applicable framework and for being satisfied that they give a true and fair view. The trustees are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a

# Independent auditors' report to the trustees of The Most Venerable Order of the Hospital of St John of Jerusalem (The Order of St John)

going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## *Auditors' responsibilities for the audit of the financial statements*

We are eligible to act and have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Based on our understanding of the charity and its environment, we identified that the principal risks of non-compliance with laws and regulations related to the Charities Act 2011 and relevant regulations made or having an effect thereunder, including The Charities (Accounts and Reports) Regulations 2008, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered the direct impact of these laws and regulations on the financial statements. We evaluated the incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) by the trustees and those responsible for, or involved in, the preparation of the underlying accounting records and financial statements and determined that the principal risks were related to the posting of inappropriate journals to conceal misappropriation of assets. Audit procedures performed included:

- testing journal entries where we identified particular fraud risk criteria.
- reviewing meeting minutes, contracts and agreements.
- holding discussions with management and the trustees to identify significant or unusual transactions and known or suspected instances of fraud or non-compliance with laws and regulations.
- testing estimates and judgements made in the preparation of the financial statements for indicators of management bias.

- assessing financial statement disclosures, and agreeing these to supporting evidence, for compliance with applicable laws and regulations.

There are inherent limitations in the audit procedures described above. We are less likely to become aware of instances of non-compliance with laws and regulations that are not closely related to events and transactions reflected in the financial statements. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditors' report.

## *Use of this report*

This report, including the opinions, has been prepared for and only for the charity's trustees as a body in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act (Part 4 of The Charities (Accounts and Reports) Regulations 2008) and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

## **Other required reporting**

### **Charities Act 2011 exception reporting**

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- we have not received all the information and explanations we require for our audit; or
- sufficient accounting records have not been kept by the charity; or
- the financial statements are not in agreement with the accounting records and returns.

We have no exceptions to report arising from this responsibility.

### **PricewaterhouseCoopers LLP**

Chartered Accountants and Statutory Auditors  
1 Embankment Place, London WC2N 6RH

**21 October 2021**

# Statement of Financial Activities

## for the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>INCOME</b>					
<b>Donations and Legacies</b>					
Contributions from St John Establishments	2	844,300	33,398	877,698	857,685
Other voluntary income	3	177,019	57	177,076	348,745
<b>Charitable Activities</b>					
Grants	4	-	103,180	103,180	161,173
<b>Investments</b>					
Rental income		119,686	-	119,686	102,795
Building insurance income		1,908	-	1,908	1,852
Interest income		10,479	-	10,479	12,149
<b>Total Income</b>		<b>1,153,392</b>	<b>136,635</b>	<b>1,290,027</b>	<b>1,484,399</b>
<b>EXPENDITURE</b>					
Costs of raising funds	6a	(62,597)	-	(62,597)	(68,336)
Charitable activities	6b	(790,447)	(178,401)	(968,848)	(1,174,318)
Governance costs	6c	(101,471)	-	(101,471)	(94,339)
Other	6	(29,089)	-	(29,089)	-
<b>Total Expenditure</b>	<b>6</b>	<b>(983,604)</b>	<b>(178,401)</b>	<b>(1,162,005)</b>	<b>(1,336,993)</b>
<b>Net income before revaluation</b>		<b>169,788</b>	<b>(41,766)</b>	<b>128,022</b>	<b>147,406</b>
Revaluation	13	154,864	-	154,864	131,921
<b>Net Movement in Funds</b>		<b>324,652</b>	<b>(41,766)</b>	<b>282,886</b>	<b>279,327</b>
Total Funds brought forward at 1 January		6,085,361	102,585	6,187,946	5,908,619
<b>Total Funds carried forward at 31 December</b>	<b>18</b>	<b>6,410,013</b>	<b>60,819</b>	<b>6,470,832</b>	<b>6,187,946</b>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. There is no difference between the Statement of Financial Activities and the Income and Expenditure Account and therefore a separate statement of recognised gains and losses has not been prepared.

The notes on pages 26 to 43 form part of these financial statements.

# Balance Sheet

## as at 31 December 2020

	Note	2020 £	2020 £	2019 £	2019 £
<b>FIXED ASSETS</b>					
Intangible fixed assets	10		5,404		1,077
Tangible fixed assets	11		1,998,519		2,020,881
Investment in subsidiary	12		1,625		1,625
Investment properties	13		2,408,995		2,254,131
<b>Total Fixed Assets</b>			<b>4,414,543</b>		<b>4,277,714</b>
<b>CURRENT ASSETS</b>					
Debtors	14	256,514		152,014	
Term deposits		617,956		816,942	
Cash at bank and in hand		1,239,658		977,619	
<b>Total Current Assets</b>		<b>2,114,128</b>		<b>1,946,575</b>	
<b>CURRENT LIABILITIES</b>					
Creditors: amounts falling due within one year	15	(57,839)		(36,343)	
<b>Net Current Assets</b>			<b>2,056,289</b>		<b>1,910,232</b>
<b>Total Assets less Current Liabilities</b>			<b>6,470,832</b>		<b>6,187,946</b>
<b>NET ASSETS</b>	17		<b>6,470,832</b>		<b>6,187,946</b>
<b>THE FUNDS OF THE CHARITY</b>					
General Reserves	18		434,532		432,906
Designated Funds	18		5,975,481		5,652,455
<b>Total Unrestricted Income Funds</b>			<b>6,410,013</b>		<b>6,085,361</b>
<b>Restricted Income Funds</b>	18		<b>60,819</b>		<b>102,585</b>
<b>TOTAL FUNDS OF THE CHARITY</b>			<b>6,470,832</b>		<b>6,187,946</b>

The notes on pages 26 to 43 form part of these financial statements. Approved by the Executive Committee of The Order of St John and signed on its behalf by:

**Dr GE Willmore**  
Chancellor  
The Order of St John

21 October 2021

# Statement of Cash Flows

## for the year ended 31 December 2020

	Note	2020 £	2019 £
<b><i>Cash flows from operating activities:</i></b>			
Net income for the year		128,022	147,406
<b><i>Adjustments for:</i></b>			
Amortisation of intangible fixed assets	10	1,677	1,077
Depreciation of tangible fixed assets	11	36,968	44,073
Deduct interest income shown in investing activities		(10,479)	(12,149)
(Increase) in debtors		(104,500)	(2,086)
Increase/(decrease) in creditors		21,496	(36,838)
<b>Net cash generated from operating activities</b>		<b>73,184</b>	<b>141,483</b>
<b><i>Cash flows used in investing activities:</i></b>			
Interest income		10,479	12,149
Purchase of tangible fixed assets	11	(14,606)	-
Investment in intangible fixed assets	10	(6,004)	-
<b>Net cash (utilised by)/generated from investing activities</b>		<b>(10,131)</b>	<b>12,149</b>
<b><i>Cash flows from financing activities:</i></b>			
Movement in term deposits		198,986	(15,179)
<b>Net cash provided by/(utilised by) financing activities</b>		<b>198,986</b>	<b>(15,179)</b>
<b>Increase in cash and cash equivalents in the year</b>		<b>262,039</b>	<b>138,453</b>
Cash and cash equivalents brought forward		977,619	839,166
<b>Cash and cash equivalents carried forward</b>		<b>1,239,658</b>	<b>977,619</b>

The notes on pages 26 to 43 form part of these financial statements.

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# Notes to the Financial Statements

## 1. Accounting Policies

### General information

The Most Venerable Order of the Hospital of St John of Jerusalem is also known as The Order of St John (“The Order”). It acts as an administrative, coordinating and support body for the St John Establishments worldwide and is unique in combining the characteristic of being a Crown Order of Chivalry, a Christian Confraternity and a Charity. The Order’s mission, vision, objectives and values are set out on page 7 of the Trustees’ Annual Report. The Order’s registered address is St John House, 3 Charterhouse Mews, London EC1M 6BB. The registered charity number is 235979.

### Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these financial statements. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice: applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a “true and fair” view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a “true and fair view”. This departure has involved following Accounting and Reporting by Charities preparing their financial statements in accordance with the latest Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Financial Reporting Standard applicable at the time the Charities (Accounts and Reports) Regulations 2008 came into effect.

The Charity constitutes a public benefit entity as defined by FRS 102.

### Going concern

The Order’s financial performance, reserves and future cashflows have been assessed by the Trustees at the date of approving the financial statements and they believe that the Charity is able to successfully manage its business risks in the current uncertain economic climate. The Trustees will continue to monitor income and expenditure, limit commitments and adjust costs to counter the impact of any reductions in income using reserves, if necessary, while continuing to further the objectives of The Order.

The Trustees have a reasonable expectation that The Order has adequate resources to continue its operations for the foreseeable future (being a period of at least 12 months from the date of approval of the financial statements) and and believe there are currently no material uncertainties that call this into doubt and, in view of this position, the financial statements of The Order have been prepared on a going concern basis of accounting.

### Scope of the financial statements

These financial statements comprise solely The Order of St John. The Order does not control its subsidiary undertaking St John of Jerusalem Eye Hospital Group (SJEHG). Control is defined under financial reporting standards as having the power to govern and the ability to benefit. Further, The Order does not control any St John Establishment entity. Accordingly, The Order does not prepare consolidated financial statements. St John of Jerusalem Eye Hospital Group and St John Pories and Associations file their separate financial statements, as appropriate, in their relevant jurisdictions.

### Funds structure

Restricted income funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose and general reserves. Further details of each fund are disclosed in note 18.

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# Notes to the Financial Statements

## 1. Accounting Policies *(continued)*

### Income recognition

Income has been recognised in the financial statements on a receivable basis. Incoming resources are included in the Statement of Financial Activities when The Order is legally entitled to (or has physically received) the income and the amount can be quantified with reasonable accuracy. Where income is received in advance, recognition is deferred and it is included in creditors except where treatment is otherwise specified by the Charities SORP and where entitlement arises before income is received, the income is accrued.

Contributions to cover the running costs of The Order office are received from St John Pories and Associations.

Donations are recognised when The Order has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacies are treated as incoming resources once The Order's entitlement is clear and once it is possible to quantify the amount of the legacy with reasonable accuracy. Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the Charity.

Event income entitlement is recognised at the date of the event.

Grants are recognised when their terms and conditions are met to ensure entitlement to income, when receipt is probable and the amount to be received can be reasonably known.

Rental income, less any reserve in respect of a bad debt provision, from investment properties has been spread over the period to the earlier of the first break point in the lease or the end of the lease, on the basis of the total rent receivable over the period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

### Expenditure recognition

Expenditure is recognised when there is a legal or constructive obligation committing The Order to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to other organisations in the furtherance of The Order's objectives. The grants are recognised where either the Trustees have agreed to pay the grant without condition, and there is a reasonable expectation by the recipient that they will receive the grant, or the conditions attached to the grant are outside the control of The Order.

Governance costs principally relate to formal Board meetings including the Executive Committee and Grand Council and compliance with constitutional and statutory requirements.

The Order adopts a policy of allocating costs to the respective cost headings throughout the year, and this allocation includes support costs where they are directly attributable.

Staff costs are allocated based on the estimated time spent by each staff in supporting the various activities. Shared costs (overheads and depreciation) have been allocated to each activity in the same proportions as the total staff costs.

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# Notes to the Financial Statements

## 1. Accounting Policies *(continued)*

### Gifts in kind

Where the value of gifted goods and services can be measured reliably, as determined by the cost to the third party, the value of these goods and services is included within charitable activities and within the appropriate category of incoming resource.

Time donated by volunteers is not valued in the financial statements. Where a Trustee's travel and subsistence costs are paid either by the Trustee himself, or by another party on behalf of the Trustee, but are not recharged to The Order, the income and expenditure relating to those items are recognised only if they can be reliably measured.

Where the value of the gift is immaterial, or cannot be measured reliably, the substance of the transactions is described in the notes to the financial statements.

### Taxation

The Order is a registered Charity and therefore is not liable to income tax and corporation tax on income and gains derived from its charitable activities as they fall within the various exemptions available to registered charities. Irrecoverable VAT has been charged to the statement of financial activities and is included with the expenditure to which it relates.

### Heritage assets

The value of the heritage assets cannot be reliably measured and are not reflected in the financial statements.

### Intangible fixed assets

Intangible fixed assets represent the value of The Order's trademarks and interests in European Union trademarks held jointly with the other Orders within the Alliance of The Orders of St John.

Trademarks acquired have finite useful lives of ten years and are carried at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is calculated using the straight-line method to allocate the cost of trademarks over their estimated useful lives of ten years and is charged to support costs over the activities of The Order. The cost of renewing trademarks is recognised in the statement of financial activities as incurred.

### Tangible fixed assets

These are stated at cost less accumulated depreciation. Depreciation is calculated on a straight line basis. The costs of fixed assets, less estimated residual values, are written off over their estimated useful lives at the following rates:

- Land – not depreciated
- Freehold buildings – 50 years
- Furniture and equipment – 4 years

The Order adopts a minimum capitalisation limit of £1,000. However, if components of equipment (e.g. office furnishings or computers) are acquired with individual unit costs below the stated capitalisation threshold but collective costs of above £1,000 and anticipated asset lives are in excess of two years, then these groups of assets are collectively capitalised at the time of purchase.

The holding values of assets are subject to an impairment review on an annual basis.

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# Notes to the Financial Statements

## 1. Accounting Policies *(continued)*

### Investment in subsidiary

The investment in the subsidiary company is shown at cost.

### Investments

Investment properties, which are held for the purpose of generating revenue for The Order, are stated at fair value. They are regularly valued by an independent valuer with professional advice being obtained on the likelihood of material movements between full valuations to ensure that they continue to be valued in accordance with the Charity SORP.

### Cash and cash equivalents

Cash comprises cash in hand and deposits repayable on demand, less overdrafts payable on demand. Cash equivalents comprise funds held in term deposit accounts. The cash position at the 2020 year end will ensure that the income and expenditure variances experienced during 2021 as a result of Covid-19 will be covered. Term deposits maturing in December 2021 and August 2022 will provide cash of £220,367 and £404,008 respectively.

### Pensions

Employees of the Charity are entitled to join a defined contribution pension scheme. The Charity contribution is restricted to the contributions disclosed in note 8b which include insurance for a death in service benefit of once times an employee's salary. Outstanding pension contributions at the year-end amounted to £nil (2019: £nil). The costs of the pension scheme are included within staff costs and are allocated in accordance with time spent on the differing activities undertaken by the Charity.

### Specific management judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amount reported for assets and liabilities as at the balance sheet date and the amounts reported for income and expenditure during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

Specific estimates and judgements, with the most significant effect on the amounts recognised in the financial statements, are made by management in the process of applying The Order's accounting policies. These judgements, estimates and assumptions are made on the basis of appropriate past evidence, professional advice and other relevant evidence, and are as follows:

- Investment properties (note 13) – these are valued annually by a RICS qualified valuer independent of The Order. Such valuations use the most relevant and appropriate assumptions to come to an assessment of value in accordance with their professional standards.
- Intangible fixed assets (note 10) – while the costs of maintaining the trademark registration is amortised over 10 years, it is not possible to say whether this has any association with the fair value of the trademark.
- Tangible fixed assets (note 11) – the cost of the freehold land and buildings are depreciated in accordance with the accounting policies and subject to annual impairment review.
- Cost allocation (note 6d) – for the allocation of support costs, direct costs are used where possible. Staff costs are allocated in the proportion of staff time spent on activities and overheads and depreciation are allocated in the same proportions as staff costs. These costs are analysed and reviewed each year to ensure a good correlation with work undertaken by staff.
- Volunteers – valuation of the time that trustees, honorary officers, ceremonial officers, committee members and specific volunteers give to The Order has not been valued and included in these financial statements due primarily to the difficulties presented in carrying out such a valuation.
- The Trustees do not consider that they control the subsidiary, SJEHG, as set out above, which is a key judgement being applied in the preparation of the financial statements.

# Notes to the Financial Statements

## 2. Contributions from St John Establishments

	Unrestricted £	Restricted £	2020 Total £	2019 Total £
England and The Islands	290,000	-	290,000	287,649
Australia	130,000	-	130,000	126,722
Canada	105,000	-	105,000	99,265
New Zealand	95,000	-	95,000	95,325
Scotland	47,500	33,398	80,898	81,213
United States of America	75,000	-	75,000	67,043
Wales	47,500	-	47,500	45,068
Hong Kong	17,500	-	17,500	12,600
South Africa	17,500	-	17,500	12,500
	<b>825,000</b>	<b>33,398</b>	<b>858,398</b>	<b>827,385</b>
Singapore	12,500	-	12,500	12,500
Kenya	100	-	100	12,600
Other St John Establishments	6,700	-	6,700	5,200
	<b>844,300</b>	<b>33,398</b>	<b>877,698</b>	<b>857,685</b>

## 3. Other Voluntary Income

	Unrestricted £	Restricted £	2020 Total £	2019 Total £
Donations	143,134	57	143,191	160,383
Legacies	27,323	-	27,323	144,399
Donated expenses	6,562	-	6,562	29,545
Events income	-	-	-	14,418
	<b>177,019</b>	<b>57</b>	<b>177,076</b>	<b>348,745</b>

## 4. Grants

Grants of £103,180 (2019: £161,173) were received in the year to further the work of the Mother and Baby programme in Africa.

# Notes to the Financial Statements

## 5. Gifts in Kind

The Order and the St John of Jerusalem Eye Hospital Group (SJEHG) have an agreement in place where by The Order provides use of the hospital and the Muristan in Jerusalem to SJEHG on 23year leases at a rent of £10 per annum each. The cost of maintenance on and improvements to the Jerusalem hospital is borne by SJEHG. In the opinion of the Trustees, it would be impracticable to place a value on this facility or on the leases.

SJEHG also occupies part of The Order headquarters building in London at a rent of £1 per annum, under the terms of a Licence to Occupy. The cost of maintenance of the space occupied is borne by SJEHG. The value of this licence in 2020 was estimated at £57,000 (2019: £48,000) following recent rental offers on the investment properties. No value is recognised for this in The Order's financial statements.

The St John Establishments are permitted to use The Order's registered trademarks and Intellectual Property rights (IPRs). The contributions from the Pories include a charge for the use of the IPRs.

Some Establishments are charged a fee for the use of The Order's IPRs based on their ability to pay. In 2020, the amount paid by these fees was £300 (2019: £500).

The Trustees believe that intangible income arising from gifted use of IPRs to be immaterial. No gifts in kind were received in the year (2019: £nil).

## 6. Total Expenditure

Costs of activities in furtherance of the charity's objects:

	Expenditure on charitable activities £	Governance costs £	Costs of raising funds £	Other £	2020 Total £	2019 Total £
Staff costs	354,127	28,431	51,697	-	434,255	423,483
Support cost	122,666	11,280	7,050	-	140,996	109,291
Grants made	438,915	-	-	-	438,915	499,286
Other costs	53,140	61,760	3,850	29,089	147,839	304,933
<b>Total</b>	<b>968,848</b>	<b>101,471</b>	<b>62,597</b>	<b>29,089</b>	<b>1,162,005</b>	<b>1,336,993</b>

Costs shown under the heading Other refer to a bad debt provision in respect of rental income of £29,089 (2019: £nil).

	2020 £	2019 £
Total expenditure in the year is stated after charging:		
Depreciation	36,968	44,073
Amortisation	1,677	1,077
Audit fees (ex VAT)	22,300	13,600

### 6a. Cost of raising Funds

The cost of generating funds of £62,597 (2019: £68,336) principally relates to the staff costs of employing a fundraiser together with online fundraising costs and production of promotional material.

# Notes to the Financial Statements

## 6b. Expenditure on Charitable Activities

In 2020 the expenditure on charitable activities was £968,848 (2019: £1,174,318) of which £790,447 (2019: £962,131) was expenditure from unrestricted funds and £178,401 (2019: £212,187) was expenditure from restricted funds. Charitable activities undertaken by The Order are detailed in the Report of the Trustees.

The following significant grants were made to St John Establishments:

	2020 No of grants	2020 £	2019 No of grants	2019 £
Malawi	5	184,524	4	187,194
Zambia	2	87,490	3	128,704
Sri Lanka	2	55,292	2	46,624
St Lucia	1	44,609	1	29,594
Zimbabwe	1	39,868	2	49,147
Uganda	4	19,998	3	49,997
Solomon Islands	1	2,658	-	-
Fiji	1	2,005	-	-
Papua New Guinea	1	1,476	-	-
Kenya	1	995	-	-
Ghana	-	-	1	1,813
Mauritius	-	-	1	1,748
Eswatini	-	-	1	1,349
Nigeria	-	-	1	908
Cyprus	-	-	1	889
Ireland	-	-	1	543
Gibraltar	-	-	1	443
Malta	-	-	1	333
	<b>19</b>	<b>438,915</b>	<b>23</b>	<b>499,286</b>

These grants were made for the following activities:

	2020 £	2019 £
Mother & Baby (Child Health) Programmes	268,978	351,754
First Aid / Social Enterprise	72,911	73,344
Disaster Preparedness	44,609	29,594
St John Scotland Home Based Care Grant	39,690	33,780
Regional Meetings	9,384	10,814
Home Based Care Grant	3,343	-
	<b>438,915</b>	<b>499,286</b>

# Notes to the Financial Statements

## 6c. Governance Costs

	2020 £	2019 £
Staff costs	28,431	27,240
Audit fees	26,760	16,320
Board of Trustee costs	18,140	40,908
Professional and legal fees	16,860	1,128
Support costs allocated	11,280	8,743
	<b>101,471</b>	<b>94,339</b>

## 6d. Analysis of Support Costs

	Expenditure on charitable activities £	Governance costs £	Costs of raising funds £	2020 Total £
Running costs	14,294	1,315	821	16,430
Facilities management	85,776	7,887	4,930	98,593
Finance	1,139	105	65	1,309
Information technology	20,439	1,879	1,175	23,493
Bank charges	1,018	94	59	1,171
	<b>122,666</b>	<b>11,280</b>	<b>7,050</b>	<b>140,996</b>

	Expenditure on charitable activities £	Governance costs £	Costs of raising funds £	2019 Total £
Running costs	14,042	1,291	806	16,139
Facilities management	69,443	6,386	3,991	79,820
Finance	1,161	107	67	1,335
Information technology	8,567	787	492	9,846
Bank charges	1,871	172	108	2,151
	<b>95,084</b>	<b>8,743</b>	<b>5,464</b>	<b>109,291</b>

## 7. Taxation

The Order of St John is a charity registered in England and Wales and applies all its income for charitable purposes. It therefore claims and obtains exemption from income and corporation tax.

# Notes to the Financial Statements

## 8. Analysis of Staff Costs and Remuneration received by Key Management Personnel

### 8a) Employee Numbers

The monthly average number of employees, including part-time staff calculated on a full-time equivalent basis, analysed by function was:

	2020 Number	2019 Number
Charitable activities	5	5
Support	1	1
Governance	2	2
	<b>8</b>	<b>8</b>

### 8b) Staff Costs

	2020 £	2019 £
Salaries	354,503	346,874
Social security costs	39,469	38,397
Pension costs	39,527	37,572
	<b>433,499</b>	<b>422,843</b>
Other staff costs	756	640
	<b>434,255</b>	<b>423,483</b>

Other staff costs relate to professional memberships.

### 8c) Emoluments of Employees

	2020 Number	2019 Number
£80,001 - £90,000	1	1

All employees are members of the organisation's defined contributions pension scheme detailed in note 22. The Order considers its key management personnel to be the Trustees and the Secretary General. The total employment benefits, including employer pension contributions of the key personnel, were £84,277 (2019: £81,173).

## 9. Heritage Assets

Heritage assets comprising the Great Banner (an embroidered banner) and the Cope of Reconciliation (an embroidered cape) were made and gifted to The Order in 1984. These objects are stored in the "Order of St John Museum" owned and maintained by the Priory of England and the Islands. The rights to a small share of the Kolossi Castle (which was built in 1454 by the Hospitallers of St John in Cyprus) were acquired in 1913 at a nominal value. The net book value of the heritage assets is £nil reflecting that there is no realistic resale market for these assets.

# Notes to the Financial Statements

## 10. Intangible Fixed Assets

	2020 £	2019 £
<b>Cost:</b>		
At 1 January	10,768	10,768
Additions	6,004	-
At 31 December	16,772	10,768
<b>Accumulated amortisation:</b>		
At 1 January	(9,691)	(8,614)
Charge for the year	(1,677)	(1,077)
At 31 December	(11,368)	(9,691)
<b>Net book value:</b>		
At 31 December	5,404	1,077
At 1 January	1,077	2,154

Intangible assets comprise:

- Trademarks for the Badge of The Order, name of St John Ambulance, St John Ambulance Caring for Life and Breath of Life;
- European Union trademarks which include the names Johanniter and St John and the white eight-pointed Maltese or Amalfi cross, on red and black backgrounds of square and circular shapes.

Other Intellectual Property Rights owned by The Order comprise the Arms of The Order and the copyright in all books and publications written prior to October 1999. These have £nil value in the financial statements.

## 11. Tangible Fixed Assets

	Freehold Land & Buildings in Jerusalem £	Freehold Land in London £	Freehold Buildings in London £	Furniture & Office Equipment £	Total £
<b>Cost:</b>					
At 1 January 2020	619,500	688,457	1,276,440	158,191	2,742,588
Additions	-	-	-	14,606	14,606
Disposals	-	-	-	(18,167)	(18,167)
At 31 December 2020	619,500	688,457	1,276,440	154,630	2,739,027
<b>Accumulated depreciation:</b>					
At 1 January 2020	322,000	-	258,313	141,394	721,707
Charge for the year	-	-	25,529	11,439	36,968
Disposals	-	-	-	(18,167)	(18,167)
At 31 December 2020	322,000	-	283,842	134,666	740,508
<b>Net book value:</b>					
At 31 December 2020	297,500	688,457	992,598	19,964	1,998,519
At 31 December 2019	297,500	688,457	1,018,127	16,797	2,020,881

Freehold land & buildings in Jerusalem comprises:

- The St John Eye Hospital Land and Buildings (£604,000); and
- The Muristan Premises (£15,500).

# Notes to the Financial Statements

## 11. Tangible Fixed Assets (continued)

The hospital buildings were completed in 1960 on acquisition of the land in Jerusalem. The buildings have been fully depreciated and the residual value of £282,000 included in the net book value of £297,500 above relates to the land, which is not depreciated. Since 1999 all improvements to the property have been incurred by the St John of Jerusalem Eye Hospital Group. The hospitals and their contents are currently insured by the Eye Hospital Group for a value of approximately £29.6 million.

Freehold Land and Buildings in London comprise St John House, 3 and 4 Charterhouse Mews, Clerkenwell, the headquarters of The Order, housing The Order Office and the UK offices of the St John of Jerusalem Eye Hospital Group; and the associated land. During 2016, part of the ground floor of 3 Charterhouse Mews was let out to The Orders of St John Care Trust and the property is now regarded as a mixed use asset. The apportioned cost of the leased area was removed from tangible fixed assets and transferred to Investment properties.

## 12. Investment in Subsidiary

The investment in subsidiary company is shown at cost £1,625 (2019: £1,625). The Order of St John is the sole member of St John of Jerusalem Eye Hospital Group (SJEHG), 4 Charterhouse Mews, London EC1M 6BB (Company no. 7355619; Charity no. 1139527). SJEHG has no share capital and in the event of a winding up The Order's liability would be limited to £10.

The subsidiary is the main provider of eye care in Jerusalem, the West Bank and Gaza. It is a renowned teaching hospital with medical and nursing training programmes. Research and development are also part of the hospitals' activities. All operations and assets of the Eye Hospital Group, with the exception of the freehold interest in land and buildings which are owned by The Order of St John (note 11), are held with St John of Jerusalem Eye Hospital Group and its subsidiaries.

## 13. Investment Properties

	2020 £	2019 £
At 1 January	2,254,131	2,122,210
Increase in fair value of 1 & 2 Charterhouse Mews and leased area of 3 Charterhouse Mews	154,864	131,921
At 31 December	<b>2,408,995</b>	<b>2,254,131</b>

The valuation of 1 and 2 Charterhouse Mews, London was carried out at 31 December 2020 by a RICS Registered valuer from John D Wood in compliance with RICS Valuation- Professional Standards 2017. The fair value of the properties has been primarily derived using comparable recent market transactions on arm's length terms. The value of these two properties had increased to £2,100,000 from a value of £1,965,000 at the previous year end.

The leased area of 3 Charterhouse Mews was valued on the same basis (floor area) as 1 and 2 Charterhouse Mews as at 31 December 2020, as the property was built at the same time, is adjacent, is in the same style and is in the same condition as 1 and 2 Charterhouse Mews. This value therefore increased from £289,131 to £308,995 at the year end.

The outbreak of Covid-19 in 2020 has added an element of uncertainty in respect of property values but this is not considered to be a permanent change in value.

# Notes to the Financial Statements

## 14. Debtors

	2020 £	2019 £
Priorities and other debtors	161,100	115,186
Amounts due from subsidiary undertaking	1,101	1,091
Prepayments and accrued income	94,313	35,737
	<b>256,514</b>	<b>152,014</b>

Priorities and other debtors is net of a bad debt provision of £26,089 (2019: nil) (note 6).

In December 2020, The Order provided a loan of £50,000 to the Priory for South Africa to be applied for charitable purposes, which is included in Priorities and other debtors. The loan is unsecured and non-interest bearing and to be repaid on 30 June 2021. In June 2021, it was agreed that the repayment date be extended to 31 March 2023.

## 15. Creditors

### a) Amounts falling due within one year

	2020 £	2019 £
Deferred income	4,331	2,600
Amounts due to subsidiary undertaking	-	50
Accruals	23,846	18,580
Other creditors	29,662	15,113
	<b>57,839</b>	<b>36,343</b>

### b) Deferred Income

	2020 £	2019 £
At 1 January	2,600	27,429
Released in year	(2,600)	(27,429)
Amounts charged to deferred income during the year	4,331	2,600
At 31 December	<b>4,331</b>	<b>2,600</b>

## 16. Capital and other Commitments

At the end of December 2020, contracts were in place committing The Order to the following payments in respect of a customer-relationship management (CRM) solution, a photocopier and IT services.

	2020 £	2019 £
Not later than one year	21,272	24,272
Later than one year and not later than five years	44,401	44,543

### Operating lease expenses related to these commitments

During 2020 operating lease expenses were £24,272 (2019: £4,240).

### Other commitments

During 2020, The Order agreed to provide a loan of £50,000 to the Priory of Wales to be applied for charitable purposes. The loan was drawn down in January 2021, is unsecured and non-interest bearing and is being repaid by equal monthly instalments between April 2021 and March 2022. In September 2021, The Order has agreed to provide a further loan of £226,000 to the Priory for South Africa to be applied for charitable purposes. The loan will be secured by assets owned by the Priory for South Africa, will be non-interest bearing, and will be repaid via equal monthly repayments from April 2024 to March 2029.

## 17. Analysis of Net Assets

	Fixed assets £	Other net assets £	2020 Total £	Fixed Assets £	Other net assets £	2019 Total £
Restricted Income funds	-	60,819	60,819	-	102,585	102,585
Designated funds	4,414,543	1,560,938	5,975,481	4,277,714	1,374,741	5,652,455
General reserves	-	434,532	434,532	-	432,906	432,906
	<b>4,414,543</b>	<b>2,056,289</b>	<b>6,470,832</b>	<b>4,277,714</b>	<b>1,910,232</b>	<b>6,187,946</b>

# Notes to the Financial Statements

## 18. Statement of Funds 2020

	1 January 2020 £	Income £	Expenditure £	Transfers £	31 December 2020 £
<b>Restricted Income Funds</b>					
Emergency Relief Fund	36,813	-	-	-	36,813
Mother & Baby (child health)	47,161	103,180	(138,654)	-	11,687
St John Scotland HBC Grant	3,611	33,398	(39,690)	-	(2,681)*
SJEHG	-	57	(57)	-	-
Jamaica	15,000	-	-	-	15,000
<b>Total Restricted Income Funds</b>	<b>102,585</b>	<b>136,635</b>	<b>(178,401)</b>	<b>-</b>	<b>60,819</b>
<b>Designated Funds</b>					
St John Association Development Fund	1,125,918	301,372	(281,175)	-	1,146,115
Website Redevelopment Fund	26,823	-	-	-	26,823
Estate Fund	107,000	-	-	-	107,000
HR Reserve Fund	100,000	-	-	-	100,000
Great Officers' Travel Fund	10,000	-	-	-	10,000
Regional Conferences Fund	5,000	-	-	-	5,000
Covid-19 Fund	-	-	-	166,000	166,000
	<b>1,374,741</b>	<b>301,372</b>	<b>(281,175)</b>	<b>166,000</b>	<b>1,560,938</b>
<b>Fixed Asset Reserve</b>					
Tangible	2,020,881	14,606	(36,968)	-	1,998,519
Intangible	1,077	6,004	(1,677)	-	5,404
Investment in subsidiary	1,625	-	-	-	1,625
Investment properties	2,254,131	-	-	154,864	2,408,995
	<b>4,277,714</b>	<b>20,610</b>	<b>(38,645)</b>	<b>154,864</b>	<b>4,414,543</b>
<b>Total Designated Funds</b>	<b>5,652,455</b>	<b>321,982</b>	<b>(319,820)</b>	<b>320,864</b>	<b>5,975,481</b>
<b>Other Unrestricted Income Funds</b>					
General Reserves	432,906	831,410	(663,784)	(166,000)	434,532
<b>Total Other Funds</b>	<b>432,906</b>	<b>831,410</b>	<b>(663,784)</b>	<b>(166,000)</b>	<b>434,532</b>
<b>Total Unrestricted Funds</b>	<b>6,085,361</b>	<b>1,153,392</b>	<b>(983,604)</b>	<b>154,864</b>	<b>6,410,013</b>
<b>Total Funds 2020</b>	<b>6,187,946</b>	<b>1,290,027</b>	<b>(1,162,005)</b>	<b>154,864</b>	<b>6,470,832</b>
<b>Total Funds 2019</b>	<b>5,908,619</b>	<b>1,484,399</b>	<b>(1,336,993)</b>	<b>131,921</b>	<b>6,187,946</b>

\* Monies received February 2021.

# Notes to the Financial Statements

## 18. Statement of Funds 2019

	1 January 2019 £	Income £	Expenditure £	Transfers £	31 December 2019 £
<b>Restricted Income Funds</b>					
Emergency Relief Fund	36,813	-	-	-	36,813
Mother & Child Health	49,281	176,287	(178,407)	-	47,161
St John Scotland HBC Grant	3,688	33,703	(33,780)	-	3,611
Jamaica	15,000	-	-	-	15,000
<b>Total Restricted Income Funds</b>	<b>104,782</b>	<b>209,990</b>	<b>(212,187)</b>	<b>-</b>	<b>102,585</b>
<b>Designated Funds</b>					
St John Association Development Fund	990,382	423,836	(288,300)	-	1,125,918
Website Redevelopment Fund	26,823	-	-	-	26,823
Estate Fund	75,000	32,000	-	-	107,000
HR Reserve Fund	100,000	-	-	-	100,000
Great Officers' Travel Fund	10,000	-	-	-	10,000
Regional Conferences Fund	5,000	-	-	-	5,000
	<b>1,207,205</b>	<b>455,836</b>	<b>(288,300)</b>	<b>-</b>	<b>1,374,741</b>
<b>Fixed Asset Reserve</b>					
Tangible	2,064,954	-	(44,073)	-	2,020,881
Intangible	2,154	-	(1,077)	-	1,077
Investment in subsidiary	1,625	-	-	-	1,625
Investment properties	2,122,210	-	-	131,921	2,254,131
	<b>4,190,943</b>	<b>-</b>	<b>(45,150)</b>	<b>131,921</b>	<b>4,277,714</b>
<b>Total Designated Funds</b>	<b>5,398,148</b>	<b>455,836</b>	<b>(333,450)</b>	<b>131,921</b>	<b>5,652,455</b>
<b>Other Unrestricted Income Funds</b>					
General Reserves	405,689	818,573	(791,356)	-	432,906
<b>Total Other Funds</b>	<b>405,689</b>	<b>818,573</b>	<b>(791,356)</b>	<b>-</b>	<b>432,906</b>
<b>Total Unrestricted Funds</b>	<b>5,803,837</b>	<b>1,274,409</b>	<b>(1,124,806)</b>	<b>131,921</b>	<b>6,085,361</b>
<b>Total Funds 2019</b>	<b>5,908,619</b>	<b>1,484,399</b>	<b>(1,336,993)</b>	<b>131,921</b>	<b>6,187,946</b>
<b>Total Funds 2018</b>	<b>5,589,642</b>	<b>1,441,325</b>	<b>(1,294,419)</b>	<b>172,071</b>	<b>5,908,619</b>

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# Notes to the Financial Statements

## 18. Statement of Funds *(continued)*

### Restricted Income Funds

The Emergency Relief Fund £36,813 (2019: £36,813) was set up by St John Establishments to underwrite funding for urgent humanitarian relief in the event of disasters in regions where St John operates.

The Scottish government via St John Scotland gave £103,180 to be used by the Mother and Baby programme in Malawi. Money not spent, is carried forward as these programmes in Africa continue into 2021.

St John Scotland donated £33,398 to support the primary healthcare programme in Malawi. Funds have been donated by St John Scotland in 2021 to enable this programme to continue, and the deficit of £2,681\* at 31 December 2020 has been fully covered.

The money donated for Jamaica and allocated initially for Social Enterprise has been carried over to 2021. Its use is to be agreed with the donor and the programme will commence when St John Jamaica is ready.

### Designated Funds

The St John Association Development Fund of £1,146,115 (2019: £1,125,918) comprises funds that have been designated to support the St John Associations. This fund supports the Mother and Baby programme, the Social Enterprise Development programme, The Disaster Recovery programme and other supporting and programme developing activities.

The Website Redevelopment Fund of £26,823 (2019: £26,823) was set up to fund the redesign and rebuilding of The Order's website. This is expected to be utilised over the next two to five years as the website continues to be improved with additional films and photography portraying the work of The Order of St John.

The Estate Fund of £107,000 (2019: £107,000) was set up to provide funds to maintain the capital value of the Charterhouse Mews properties and as a reserve to cope with any potential serious adverse cash flows arising from ownership of the Charterhouse Mews estate. It is planned to use this reserve in due course.

The HR Reserve Fund of £100,000 (2019: £100,000) has been set up to provide funds for the periodic recruitment of Great Officers and staff members and to ensure that The Order of St John is able to meet its employer commitments.

The Great Officers' Travel Fund of £10,000 (2019: £10,000) is a fund to ensure the international travel costs of the recent appointees as Great Officers can be met as they carry out their duties on visits to St John Establishments throughout the world.

The Regional Conferences Fund of £5,000 (2019: £5,000) has been established to ensure that regional conference costs can be met as they occur.

The Covid-19 Fund was set up at the end of 2020, with a transfer from General Reserves of £166,000. This reserve is available to fund travel deferred from 2020 and other Order costs that the annual income for the next year or two would be unable to cover.

The Fixed Asset Reserve of £4,414,543 (2019: £4,277,714) is a designated fund that represents fixed assets used to enable The Order to carry out its charitable mission and to fund the investment in properties.

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# Notes to the Financial Statements

## 18. Statement of Funds *(continued)*

### Unrestricted Income Fund

The General Reserves of £434,532 (2019: £432,906) are free reserves which are used by the Trustees to spend on the Charity's general charitable objects. A transfer to the Covid-19 Fund was agreed by the Trustees of £166,000 during 2020 to enable The Order to fund delayed travel costs from 2020 and to cover other costs in excess of budget over the next few years.

## 19. Trustees (as defined at page 19)

The Trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2019: £nil). With the exception of the Great Officers and the independent board trustee, expenses incurred by those acting as Charity Trustees and Senior Management of the St John Establishments are the responsibility of their respective Establishment in respect of travel, accommodation and subsistence at Board meetings.

The four (2019: four) Great Officers' travel, accommodation and subsistence expenses, incurred in the course of their charitable activities, amounted to £18,892 (2019: £101,324). Three (two in 2019) of the Great Officers donated £6,484 in 2020 (2019: £15,100). Other senior volunteers claimed £3,821 (2019: £15,466) for travel, accommodation and subsistence during 2020; The Order's committees are served by volunteers in honorary positions. These senior volunteers included eight Trustees (2019: 8).

# Notes to the Financial Statements

## 20. Related Parties

Many of the Trustees of The Order are in positions of influence in organisations that make contributions to The Order. The amounts received from these organisations are:

Trustee	Other senior roles held	Transactions with the organisations
Rear Adm L J Jarvis	Prior, the Priory of England and the Islands	Contribution received £290,000; reimbursements of costs and donations of the Priory of £759 (2019: £3,761). Debtor at the year end £nil (2019: £3,398).
Mr C J Oxley	Chancellor, the Priory in Australia	Contribution received £130,000; travel costs of the Lord Prior of £7,076 (2019: £35,484) paid to the Priory.
Mr A L J Laurencelle	Chancellor, the Priory of Canada	Contribution received £105,000. Debtor at the year end £44,178 (2019: £25,172).
Dr S Evans	Chancellor, the Priory in New Zealand	Contribution received £95,000 and reimbursement of Priory costs of £nil (2019: £842). Debtor at the year end £24,303 (2019: £24,384).
Mr P Hamilton	Prior, the Priory in the USA	Contribution received £75,000, reimbursements of Priory costs of £313 (2019: £347).
Major General M J Strudwick	Prior, the Priory of Scotland	Contribution received £47,500, grants received £136,578, reimbursements of Priory costs of £58 (2019: £793). Debtor at the year end £7,500 (2019: £nil).
Sir P M Williams	Prior, the Priory of Wales	Contribution received £47,500, reimbursement of Priory costs £77 (2019: £117). Debtor at the year end £11,875 (2019: £nil). In January 2021, a loan of £50,000 was provided to the Priory to be applied for charitable purposes (see note 16).
Colonel K T Williams	Chancellor, the Priory for South Africa	Contribution received of £17,500, reimbursements of Priory costs of £1,856 (2019: £4,055). Debtor at the year end £59,746 (2019: £16,630); which includes a loan of £50,000 provided to the Priory in December 2020 to be applied for charitable purposes (see note 14). A further loan of £226,000 was provided in September 2021 (see note 16).
Sir A J Cash	Chairman, St John of Jerusalem Eye Hospital Group	During the year, the Hospital reimbursed The Order £2,992 (2019: £2,913) and The Order passed on donations to the Eye Hospital of £57 (2019: £50). The SJEHG debtor was £1,101 (2019: £1,091) at the year end. The SJEHG creditor at the year end was £nil (2019: £50). The Order leases the hospital and other buildings in Jerusalem to St John of Jerusalem Eye Hospital Group at a peppercorn rent. In the opinion of the Trustees, it would be impracticable to place a value on this facility.

# Notes to the Financial Statements

## 21. Statement of Financial Activities for the year ended 31 December 2019

	Unrestricted Funds £	Restricted Funds £	Total 2019 £
<b>INCOME</b>			
<b>Donations and Legacies</b>			
Contributions from St John Establishments	823,982	33,703	857,685
Other voluntary income	333,631	15,114	348,745
<b>Charitable Activities</b>			
Grants	-	161,173	161,173
<b>Investments</b>			
Rental income	102,795	-	102,795
Building insurance income	1,852	-	1,852
Interest income	12,149	-	12,149
<b>Total Income</b>	<b>1,274,409</b>	<b>209,990</b>	<b>1,484,399</b>
<b>EXPENDITURE</b>			
Costs of raising funds	(68,336)	-	(68,336)
Charitable activities	(962,131)	(212,187)	(1,174,318)
Governance costs	(94,339)	-	(94,339)
<b>Total Expenditure</b>	<b>(1,124,806)</b>	<b>(212,187)</b>	<b>(1,336,993)</b>
<b>Net income before revaluation</b>	<b>149,603</b>	<b>(2,197)</b>	<b>147,406</b>
Revaluation	131,921	-	131,921
<b>Net Movement in Funds</b>	<b>281,524</b>	<b>(2,197)</b>	<b>279,327</b>
Total Funds brought forward at 1 January	5,803,837	104,782	5,908,619
<b>Total Funds carried forward at 31 December</b>	<b>6,085,361</b>	<b>102,585</b>	<b>6,187,946</b>

## 22. Pension Costs

Current employees are members of The Pension Trust's Federated Retirement Plan, a direct contribution scheme, and life cover has been purchased. During 2020, the Charity paid contributions at the rate of 11% (2019: 10%) of pensionable salary during the year and Members paid contributions between a minimum of 2.5% and the Statutory Lifetime Allowance limit during the accounting year.

Pension costs are included in staff costs and are allocated on the basis of staff time spent on activities in the financial statements. Pension costs, as with all other staff costs are paid from the unrestricted funds of The Order.



**St John**

International

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